

# MOVE-IN MOVE-OUT RECORD

Address \_\_\_\_\_

Apt. \_\_\_\_\_

	<b>Conditions at Time of Move-in Inspection</b> <i>Poor – Fair – Excellent</i>	<b>Conditions at Time of Move-out Inspection</b> <i>Poor – Fair – Excellent</i>
<b>ROOMS:</b>		
<b><u>Living Room:</u></b>		
Walls		
Floors/Carpet		
Ceiling		
Draperies/Blinds		
Windows		
Comments:		
<b><u>Kitchen:</u></b>		
Walls		
Floors/Carpet		
Ceiling		
Windows		
Draperies/Blinds		
Cabinets		
Stove		
Refrigerator		
Comments:		
<b><u>Bathroom 1:</u></b>		
Walls		
Floors/Carpet		
Commode		
Windows		
Draperies/Blinds		
Comments		

<b>ROOMS:</b>	<b>Conditions at Time of Move-in Inspection</b> <i>Poor – Fair – Excellent</i>	<b>Conditions at Time of Move-out Inspection</b> <i>Poor – Fair – Excellent</i>
<b><u>Bathroom 2:</u></b>		
Walls		
Floors/Carpet		
Commode		
Windows		
Draperies/Blinds		
Comments		
<b><u>Bedroom 1:</u></b>		
Walls		
Floors/Carpet		
Ceiling		
Draperies/Blinds		
Windows		
Comments:		
<b><u>Bedroom 2:</u></b>		
Walls		
Floors/Carpet		
Ceiling		
Draperies/Blinds		
Windows		
Comments:		
<b><u>Bedroom 3:</u></b>		
Walls		
Floors/Carpet		
Ceiling		
Draperies/Blinds		
Windows		
Comments:		

<b>ROOMS:</b>	<b>Conditions at Time of Move-in Inspection</b> <i>Poor – Fair – Excellent</i>	<b>Conditions at Time of Move- out Inspection</b> <i>Poor – Fair – Excellent</i>
<b>Bedroom 4:</b>		
Walls		
Floors/Carpet		
Ceiling		
Draperies/Blinds		
Windows		
Comments:		

**Remarks/Comments:** \_\_\_\_\_

ACKNOWLEDGMENT OF CONDITIONS AT MOVE-IN

DATE: \_\_\_\_\_  
(Signature of Tenant)

DATE: \_\_\_\_\_  
(Signature of Landlord)



ACKNOWLEDGMENT OF CONDITIONS AT MOVE-OUT

DATE: \_\_\_\_\_  
(Signature of Tenant)

DATE: \_\_\_\_\_  
(Signature of Landlord)

**KEEP FOR  
YOUR  
RECORDS**

PAID TO:

FOR:

DATE:

AMOUNT:

\$

Cash

Check

Money Order

**RECEIPT**

Date

Received from

For Rent or

From

to

Amount \$

Cash

Check

Money Order

Received by

Comments

**KEEP FOR  
YOUR  
RECORDS**

PAID TO:

FOR:

DATE:

AMOUNT:

\$

Cash

Check

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Cash

Check

Money Order

Received by

Comments